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Upskilled Education Scholarship Terms & Conditions

Recipients of the scholarship will receive

AUD \$2,000 of funding to be put towards education, training and literature. The scholarship will be paid in the form of reimbursements for approved educational expenses.

Applications open 1st February 2019, and close at midnight (AEST) 1st December 2019.

Eligibility criteria

Applicants must meet the following criteria to be eligible for this scholarship:

- You must be currently studying at a registered training organisation or university
- Please submit a Word document or PDF only, without links
- You must correctly provide your contact details and required information
- Applicants must produce a 750 - 1000 word response outlining why they believe they are the right fit.

1. Introduction

Before you apply for the Scholarship, please read the following Terms and Conditions in its entirety. If you are awarded and accept the Upskilled Education Scholarship, it means you accept these Terms and Conditions and agree to their requirements and conditions.

2. Accepting your scholarship

Your provisional scholarship offer explains how to accept or reject your scholarship. You cannot defer a scholarship to a later semester or year.

3. Communication

It is up to you to keep your contact details up to date. We will only send correspondence regarding a successful application to the address you put on your scholarship application. If you are successful and after you have accepted your scholarship offer, any further correspondence will be via your nominated email account. Please check this email account at least weekly and ensure that there is space to receive emails. Please note that if you do not respond to a request for information by the requested dates, your scholarship may be terminated or placed on hold.

Please note, we are unable to contact unsuccessful applicants. Please check the [Scholarship web page](#) after December 21, 2019 at 17:00 AEST for the announcement of the successful applicant.

4. Conditions and criteria of scholarship

To receive the Upskilled Education Scholarship, you must meet the eligibility requirements outlined on the Scholarship web page:

<https://www.upskilled.edu.au/faq/ways-to-pay/does-upskilled-offer-scholarships>

4.1 Approved educational expenses

Reimbursements (up to the Scholarship amount) will only be made for approved educational expenses. Educational expenses include:

- *Enrolment fees*
- *Educational resources relevant to the current course of study*
- *Tools required to adequately complete your education e.g. lap top, software relevant to the course you're currently completing*

4.2 Duration of scholarship

The Scholarship will be valid for 12 months. All approved educational expenses, up to the value of the total scholarship amount, must be claimed within this 12-month period.

4.3 Reporting requirements

If you choose to accept this scholarship, you will be required to correspond with Upskilled at various points throughout your study, including details on:

- *Your experiences with study and your course*
- *Your perception of the effect of the scholarship in assisting you to achieve your academic objectives for the year*

4.4 Media conditions

If you are a scholarship recipient, you irrevocably:

a) Consent to Upskilled, its employees or agents:

- *Photographing/videoing you and using any image of you in relation to the scholarship*
- *Using any written material that you have produced on your experiences with online study in relation to the scholarship*
- *To be involved, if requested, in any scholarship related publicity*

As Upskilled thinks fit in its absolute discretion to promote Upskilled, study or any of Upskilled's activities.

b) Acknowledge that all right, title and interest in or relating to any scholarship written material you have produced or image of you taken by or on behalf of Upskilled belongs to Upskilled for its own use

c) Release Upskilled from any claim by you or on your behalf, arising out of Upskilled's use of any scholarship written material you produce, photograph or video of you

d) If requested, you may be asked to participate in activities to promote your scholarship, including public speaking, media interviews and photographs

5. Scholarship value and payments

5.1 Value

The value of your scholarship is outlined in your provisional scholarship offer letter.

5.2 Scholarship payments

Your provisional scholarship offer letter will detail information about payment of your scholarship. To be eligible to receive payment you must:

- *Accept your provisional scholarship offer*
- *Maintain ongoing eligibility for your scholarship*
- *Comply with any requests for information by the due date as instructed in your provisional scholarship offer letter*

5.3 Payment method

Payments will be made via direct deposit

5.4 Taxation and Centrelink

Please seek your own independent advice from the relevant authorities on the effect, if any, that the scholarship may have on eligibility for Austudy, Abstudy, Youth Allowance or any taxation implications.

6. Retaining your scholarship

To retain your scholarship, you must:

- *Advise Upskilled of any change to your enrolment such as (but not limited to) leave of absence, cancellation of enrolment, change of citizenship, change of program, change of provider*
- *Maintain enrolment in a program*
- *Update Upskilled on your experiences and perceptions, as requested*
- *Adhere to the terms and conditions within this document*

You must also meet any additional criteria as on the scholarship web page:

<https://www.upskilled.edu.au/faq/ways-to-pay/does-upskilled-offer-scholarships>

6.1 Termination of the scholarship

6.1.1 Grounds for termination

Upskilled may terminate your scholarship if you have:

- *Failed to meet the eligibility criteria and terms and conditions of your scholarship*
- *Provided false or misleading information when you apply for a scholarship, or once you receive a scholarship*
- *Been suspended or excluded for misconduct by your course provider*
- *Breached your course provider's policies and procedures, rules and/or regulations or State or Commonwealth laws*

7. Consequence of termination

Your scholarship will be cancelled. In most cases, Upskilled will request the repayment of scholarship monies.

7.1 Provision of false or misleading information

The offer and tenure of your scholarship is based on the information that you provide to Upskilled. Your scholarship may be withdrawn at any stage if you provide incorrect information or withhold relevant information. If you provide false or misleading information in an application or supporting documentation or once you have received a scholarship, this is grounds for disciplinary and/or legal action.

8. Privacy and confidentiality

The information supplied to Upskilled by applicants is collected for the primary purpose of assessing your eligibility to receive a scholarship. Other purposes of collection include

dealing with administrative matters in relation to your application, corresponding with you, and the compilation of statistics. Your confidentiality will be respected at all stages of the process.

8.1 Republishing your information

We will gain your permission to republish any information you provide Upskilled in your application.