HUMAN RESOURCES & TRAINING

TRAINING COURSES
FOR YOU & YOUR STAFF.
“I have found every aspect of dealing with Upskilled for my Certificate IV Human Resources to be extremely helpful and professional. From my initial enquiries about the course through to booking, establishing a traineeship with my employer, and attending course sessions, Upskilled have offered a prompt, friendly, and efficient service.”

Sharon Lamb, Administration Officer
Gosford City Council

HUMAN RESOURCES & TRAINING

Once the preserve of specialists in payroll, the policies, procedures, and systems that define the Human Resources discipline are increasingly seen as core skills that line managers at every level are required to master.

Upskilled’s HR & Training offering is designed to address the latest developments in the sector, frame new learning in the broader context of industrial relations, and build invaluable vocational skills across every principal aspect of Human Resources.

Earn instant recognition with a HR qualification from Upskilled

Designed to enhance career success in the Human Resources profession, Upskilled programs enable participants to apply learned skills and techniques with immediate effect in the workplace. The latest in interactive facilitation techniques forms the basis of a disciplinary offering that focuses on improving day to day performance across all principal HR applications.

- Rolling start dates and choice of delivery mode – classroom, online, onsite
- Individuals leverage existing knowledge to achieve a nationally accredited qualification
- Businesses translate vocational learning into positive measurable outcomes

Training solutions that work

As a leading RTO, Upskilled offers quality skills training to individuals and businesses in every state and territory of Australia. The efficient delivery of our innovative Certificate and Diploma courses builds key competencies, allowing participants to accelerate their professional development and organisations to achieve competitive advantage.

Government Funding

Upskilled works closely with state and federal agencies to monitor changes in the funding framework and administer incentives, ensuring every opportunity to cover your course fees is explored. For further information, please visit www.upskilled.edu.au

In 2011 Upskilled

- Offered 32 qualifications across 7 key disciplines
- Conducted 3,493 individual course sessions at 70 metropolitan and regional locations nationwide
- Delivered vocational training to 7,000 participants during 27,944 hours of class time.

CERTIFICATE COURSES

| Certificate IV in Human Resources | BSB41007 |
| Certificate IV in Training and Assessment | TAE40110 |

DIPLOMA COURSES

| Diploma of Human Resources Management | BSB50607 |